



Capital District Youth Soccer League

Confidentiality Agreement

As a volunteer Board Member, employee or subcontractor of the Capital District Youth Soccer League (CDYSL), the Undersigned agrees to the following Confidentiality Agreement:

1. The Undersigned agrees that for and during the entire term of service at CDYSL, and thereafter as long as necessary to assure confidentiality, any information including personal information of CDYSL players, member families, staff, board members, and volunteers; personnel files including compensation and performance evaluations; protected medical information; financial data (excluding tax and audited annual financial reports), shall be considered and kept as the private and privileged records of CDYSL.
2. The undersigned agrees that confidential information will not be used for the undersigned's personal gain or for the benefit of others even though no disclosure has occurred.
3. Information shall not be divulged to any person, firm, corporation or other entity except on the direct authorization of the Executive Board of CDYSL.
4. If the Undersigned is provided with computer access, the computer information accessed by the Undersigned is confidential and may not be shared with others.
5. Upon termination or the end of your term as a volunteer Board member, employee or subcontractor, the Undersigned agrees that he or she will continue to treat the information as private and privileged and will not release any such Information to any person, firm, corporation, or other entity, by written or verbal statements except upon direct written authority of the Executive Board of the CDYSL. Failure to maintain the Information as private and privileged will be considered a breach of confidentiality. This may result in termination of the Undersigned's services, as well as legal action being pursued.
6. The Undersigned agrees to abide by CDYSL's internal confidentiality procedures and protections regarding the access, dissemination, input and collection of confidential and private information with regard to data collection, CDYSL records, computer system, E-mail, Internet, facsimiles and other methods of transferring or recording Information.
7. All information relating in any manner to CDYSL's participants or organization, whether prepared by the Undersigned or otherwise coming into the Undersigned's possession, shall be the exclusive property of CDYSL and shall be returned immediately to CDYSL upon termination of the Undersigned's position or upon CDYSL's request at any time.
8. This agreement shall be governed by the law of the state of incorporation of CDYSL.

The undersigned has read and voluntarily signs the confidentiality agreement.

Print Name

Date

Volunteer / Employee Signature