



Meeting Minutes
Executive Committee Meeting
Thursday, January 5, 2017
CDYSL Conference Room
7:00 PM

The following were in attendance for this meeting: Tim Owens; Dave Yule; Scott Swere; Pat Dowse; Roy Pfeil; Tim Frament

The following were not in attendance for this meeting: Dave Sparks; Dave Massaro; Paul Bascomb

7:00 PM Call to Order ~ Timothy Owens, President

The meeting was called to order at 7:10 pm.

There is no quorum at this time but we will have one as Tim Frament is on his way. Tim Frament arrived and we have a quorum.

7:05 PM Reading and Adoption of Executive Committee Minutes ~ November 3, 2016 & December 1, 2016

There were no changes or objections to the meeting minutes. Scott Swere made a motion to accept and Pat Dowse seconded the motion. There were no questions and a vote was made and the motions carried.

7:10 PM Finance Report ~ Dave Yule, Treasurer

Dave Y. stated that the one handout was outlining the checks that were written last month. Tim F. questioned the \$2500 and asked if it was the Futsal Licensing course and it was determined that it was. Dave reviewed the other financial handout and the staff will find out why the registration system isn't showing the payments and course that people signed up for and more importantly where or if it was deposited into our bank account. Roy asked if Dave Y. can change QuickBooks to show the Futsal Certification course and differentiate it from the other Futsal items so we can know what was paid and for what in the future. Dave Y. stated that a few items will be changed on the handout as they were posted wrong in QuickBooks. Roy asked that we should get a separate report on Futsal.

Dave Y. stated that he knows somebody who can possibly come in and look at our equipment in the office to take over the computer services that we currently use CNS for. Dave continued to review

the handouts outlining specific areas of interest. Dave Y. stated that at the he has asked Italo to get documents together so we can move the banking to another bank and we will change to Cap Com and get higher interest and avoid the issues we are having with Key Bank. Dave Y. stated that the tax returns are completed and he has a copy you can review or you can ask Tammy in the office for it. It was reviewed by the accountant and there are no issues of the financial review and there were tax law changes but for good governance and they state we should send it in to show that we are still under a watch dog. A motion was made by Pat Dowse to accept and it was seconded by Tim Frament and a vote was taken and it carried.

7:15 PM Office Report ~ Timothy Owens

Tim O. stated that some of the items in the handout report was addressed and Tim O. wanted to bring the attention to the bottom of this handout that the number of teams now playing Futsal with us are actually 27. Tim O. also reported that as we know that Guilderland United Soccer Club solicited teams and clubs for their own Futsal Program and we are told they have about 70 teams playing under them. Tim O. stated that from what he can see at this time, we are going to come right down to the wire with the costs and we had to take venues off the board and everything will be at Sand Creek Middle School this year. There were discussions of this matter and how things happened this way and what we need to do to change what is happening. Tim F. suggested setting up a wrap up meeting for Futsal and we will come up with a date and announce the date and let people have an input on how the program ran and what could be improved and what was good about the experiences. There were discussions on the dates that a wrap up meeting can be held and the dates for a survey and other items that are needed prior to the wrap up meeting. There were further discussions on the Futsal Program and the Guilderland Futsal Program.

7:30 PM Committee Reports:

Rules ~ Scott Swere (RULES PROPOSALS – Updates)

Scott reported that he has met with the office and spoke with Pat D. to review some areas of the rules and regulations and everything is being looked at and it is being worked from the bottom up and reorganize the items to have things only changing in one area and not several. The first thing we are doing is reorganizing and that is why we are starting at the bottom and working up. Kathy has worked on a lot of this and Tammy is looking at some of it as well. Scott explains why the process is the way it is being handled and had the example of having all documents be accurate and not have items missed such as it being listed in many areas where it can be overlooked and it will be in one area of the rules and regulations. Scott stated that we are also creating an office policy and procedure notebook to show everything that is done is documented. Scott stated that this will be part of this process and that may take a year to complete that whole part of the document.

Pat D. stated that she looked at particular sections per Scott and she is looking at it from an aspect and make sure items make sense and outline areas that need to be worded and handled better. She is working on this area to have it reflect what we want and need.

Scott said he said we are going to get this all done and we will add items such as the office policy and procedure book as they are developed. Scott hopes to have this all done by the next meeting for the

Executive Board. Scott stated that the only thing we need to discuss next week is the goal resolution due to the change that was made after we had voted on the last one.

Tim O. stated that this is a lot of work and it looks like it is headed in the correct direction. There were discussions on how to handle some of the rule change suggestions in the future.

Finance ~ Dave Sparks

There is no report as Dave S. is not in attendance.

Games ~ Paul Bascomb (GAMES – Updates: Futsal, Spring)

Tim O. stated that the Spring League team commitment deadline is tomorrow. There is no other update on this program.

Membership/Nominations ~ Dave Sparks

There is no report as Dave S. is not in attendance.

Registration ~ Tammy Kishbaugh

This report was already discussed in the office report.

ZTEC, Arbitration, Appeals ~ NO REPORTS

There is no report from these committees.

7:50 PM Programs:

Coaching Education ~ Roy Pfeil, Second Vice President

There is no report for this program.

ODP Program (follow-up) ~ Roy Pfeil

There is no report for this program.

TOP Soccer

There is no report for this program.

8:00 PM Unfinished Business – Futsal, Computer Services (office), Empire Cup 2017

Tim O. stated that Empire Cup is live and registration is open. We are looking to move away from DiCaprio for the venues of a few of our programs and other venues are being worked on.

8:10 PM New Business – Positive Coaching Alliances, Give back – Pat Dowse

Pat D. handed out items she has been working on with filing a grievance and zero tolerance and explained her experience she had with it and the confusion it brought to her. Tim F. gave the explanation on why the ZTEC was developed. Pat D. stated that she feels the most important is a code of conduct. We rely heavily on these. Pat D. stated that we want coaches to be positive and parents feel good about the coaches being good role models and everything that happens during soccer games, practices, etc. It all revolves around the code of conduct. They all have to follow a code of

conduct. She does not feel there needs to be a Zero Tolerance Committee, an Arbitration Committee and a Grievance Committee. She would like to give this presentation and then she will do more work on it. She wants to make sure that she has the right assumption on where these committees should be handled. Tim F. gave a brief history on how the grievance came about and the deposit of the money to avoid the frivolous stuff. He also told how it used to be handled prior to these committees being established. Pat D. will speak with Scott on some of the pages being built in regards to some of these committee matters and other items that don't have the instructions of what to do if you do want to be part of a committee or being involved in a committee. It was stated that they like the direction Pat D. is heading with her thoughts on these and she will continue to work on these.

8:30 PM Meeting Adjournment

The meeting was adjourned at 9:00 pm.

Announcements:

Thursday, January 12, 2017 ~ CDYSL Board of Directors Meeting

NSCAA Convention ~ Los Angeles, CA (Jan. 12th – 15th)

Thursday, February 2, 2017 ~ Next Executive Committee Meeting

Thursday, February 9, 2017 ~ CDYSL Board of Directors Meeting

Respectfully submitted by:

Pat Dowse
Secretary

And

Tammy Kishbaugh
Recording Secretary