



GUEST PLAYER ROSTER INSTRUCTIONS

Guest player rosters are for CDYSL Spring League play ONLY

Below are the steps to putting together the guest player policy registration work:

- 1) Complete the [League Guest Player Roster](#) (*this is a fillable pdf*). Be sure to fill in all required fields:
 - a. **Club Name**
 - b. **Team Name** (of the team requesting guests)
 - c. **Gender** (of the team requesting guests)
 - d. **Age** (of the team requesting guests)

 - 2) Complete the player section of the form. Be sure to include:
 - a. **Player's Last Name**
 - b. **Player's First Name**
 - c. **Player's Primary Team Name**
 - d. **Player's Primary Team Age**
 - e. **Player's Primary Team Gender**
 - f. **Level of Player's Primary Team** (*If your club has more than one team at the same age and competing at the same level, please indicate.*)
- ALL INFORMATION MUST BE TYPED INTO THE FORM. NO HANDWRITTEN FORMS WILL BE ACCEPTED!**
- 3) **Print the guest player's pass from your club's registration system. The player's pass will be generated from the player's primary team.** (*Example: Johnny Smith plays on the U14 Boys team and he will be guest playing on the U16 Boys team – go into your registration system and go to your U14 Boys team and print off Johnny Smith's pass.*)

 - 4) Fill out the Registration Worksheet (found on the CDYSL website under FORMS and DOCS).

 - 5) The following must be brought/mailed to the CDYSL office:
 - a. 2 Copies of the Registration Worksheet (completed)
 - b. 1 copy of the League Guest Player Roster form
 - c. 1 copy of the guest player's primary team roster (approved with the CDYSL watermark – this shows me that player has been previously registered.)
 - d. 1 player pass per guest player
 - e. Payment for the guest player pass (s)

****Guest player registration will only be accepted from a club registrar.***

***Please Note ~ Players can only guest play for league games within their own club. There is no guest playing between clubs.**